The University of Sydney

Faculty of Architecture

Wilkinson Building, G04
NSW 2006 AUSTRALIA

Student Services Centre

Telephone +61 2 9351 3248
Facsimile +61 2 9036 9532
email: ssc@arch.usyd.edu.au
CRICOS Provider: 00026A

Research Students
Application for Suspension, Absence, Time Away and Complete Away

❒ Suspension of Candidature ❒ Completing Away

❒ Leave of Absence (less than a semester) ❒ Counting Time Away

NB: Suspensions are granted in semester blocks. Leave of absence is granted for less than a full semester. If you are applying for a suspension you must return this form to the Student Services Centre no later than the 31 March for semester one or 31 August for semester 2 suspensions. Applications past these dates will adversely affect your HECS exemption scholarship. Please note that you must advise the Student Services Centre that you wish to recommence your candidature at least one month prior to the start of semester.

Section A: (to be completed by the candidate)

Name: SID:

Address: Phone 1:

Phone 2:

Email:

Student status: ❒ Local ❒ International
Degree: ❒ PhD ❒ MPhil
Attendance: ❒ Full time ❒ Part time

Supervisor: Associate Supervisor:

Section B: (to be completed by candidates applying for a suspension, leave of absence or permission to count time away)

Suspension: (tick as required) ❒ One semester ❒ Two semesters
Suspension commencing: (Date) _____

Leave of Absence: From:_____ to:_____

Count time away: (tick as required) ❒ One semester ❒ Two semesters ❒ Other _____

Supervision arrangements whilst away:

Reason for request:

over…/2