



POSTGRADUATE CREDIT REQUEST FORM

1. Personal Details:		
Surname:	Given Name:	Title:
Student Number:	Degree	
<input type="checkbox"/> Local Student <input type="checkbox"/> International Student (Please complete the international acceptance over the page)		
Postal Address:		
Email:	Phone Number:	
Student Signature:		

2. Rules & Resolutions:

Original Transcripts must be sighted and copied by University of Sydney staff for credit to be granted, please also include unit of study descriptions and portfolios if available. For professional experience you must provide a letter/employment statement from your workplace, signed by your employer stating your role and duties as they relate to the credit sort.

International Students must complete the Credit acceptance section overleaf.

A maximum of 18cpts can be credited towards the Masters or Graduate Diploma programs, no credit will be given towards the Graduate Certificate. Of the 18cpts no more than 12cpts can be gained towards the core units required for the degree.

In the Master of Architecture only, the maximum credit gained may be 48cpts.

Credit shall not be granted for units of study completed more than 9 years prior.

4. Specified Credit:	To be approved by the unit Co-Ordinator
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Previous Institution of Study	University of Sydney Units of Study
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Institution Name:	Unit Title:	Credit Points:	Unit Code:	Unit Title:	Approved by:

Recommendation: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Associate Dean (Postgraduate):	Date:



5. International Students Credit Acceptance:

The University of Sydney is required to notify the department of immigration if the degree duration is reduced.

If the credit gained is 24cpts or more this will reduce the duration of your degree and the International Office will be notified.

Please sign below to accept the credit you have applied for and to acknowledge that you understand the implications this may have on your visa duration.

Student Signature: _____

Date: _____

Office use only:

Does the awarding of the credit alter the duration of the degree? Yes No

If yes, please state amended completion date: _____ and notify the International Office.

Credit loaded to Flexsis